**Background**

This document serves as a comprehensive summary of the changes implemented by postponed chartership candidates in response to comments from their assessors. It is designed to streamline the assessment process by clearly delineating how and where previous feedback has been incorporated into the new application. The purpose of this sheet is to aid assessors in efficiently evaluating the amendments made, ensuring a focused and thorough understanding of the candidates' efforts to meet the required chartership competencies. Through this document, we aim to facilitate a smoother review process, highlighting the direct correlation between assessors' feedback and the subsequent actions taken by the candidates to enhance their applications.

*Example below in read:*

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| --- | --- | --- | --- |
| **Document** | **Status**  | **Assessors Feedback** | **Key Changes** |
| *Professional Report* | *Updated and resubmitted* | *Feedback* | *Updated to reflect required previous experience plus development over the last 12 months; with a focus on the feedback previously received about XYZ* |
| *Overview of Competencies* | *Submitted with no changes* | *No feedback* | *No changes* |
| *SD1 YYY* | *Replaced with updated document YYY* | *Feedback* | *Amended to reflect XXXXXX, Cover page amended xxxx* |
| SD2 |  |  |  |
| SD3 |  |  |  |
| SD4 |  |  |  |
| SD5 |  |  |  |
| SD6 |  |  |  |
| CPD |  |  |  |